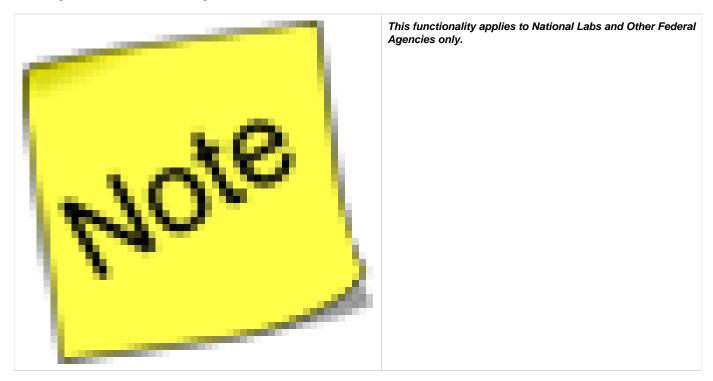
Respond to a Proposal Invitation



DOE can send invitations to National Labs and Interagencies to submit proposals. These invitations are sent as emails, and recipients must be registered to the institution to submit a proposal in PAMS.

A link in the email enables you to submit a proposal. Clicking this link automatically creates a proposal and takes you to the *My Proposals* page. Then proceed as follows:

- 1. Once you are on your *My Proposals* page, edit the *In-Progress* proposal with the title *Invite to Submit to DOE Office of Science (change me).*
- 2. To edit the proposal, select **Edit Proposal** under *Actions/Views*. To allow another person to edit the proposal, you must give that person peer access by selecting **Manage Peer Access** under *Actions/Views*.
- 3. Refer to the Submit a Proposal section of this document for detailed instructions on how to submit a proposal in PAMS.